

Application Guidelines for the Elaine Arsenault Fund (Revised December 2018)

1. Applicant must have a psychiatric diagnosis or letter of reference from a worker in the mental health field stating benefits of social, recreational, or educational activity.
2. Applicant must be living independently in the community and not have other access to funding for social, recreational, or educational activities.
3. Funds must be used to access social, recreational, or educational opportunities. If possible attach information about activity. Equipment purchases necessary for the above activities will be considered.
4. Application must be received four (4) weeks prior to when the funds are required. The committee will meet once per month to review these applications.
5. A maximum of \$300.00 may be awarded.
6. A quote, bill or invoice must be supplied to the fund prior to money being released. Cheque will be issued directly to service provider. Applicable taxes should be included in the amount requested.
7. Approval of the application will be left to the discretion of the Review Committee.
8. Only one successful application per client per year.
9. New applicants will be given priority over repeat applicants.
10. Submit application to:
Elaine Arsenault Fund c/o CMHA Kings County Branch 440 Main Street Kentville, NS B4N 1K8
Or by fax to 902-679-7470 or by email to info@cmhakings.ns.ca